

CITY OF

OAKWOOD

BUILDING THE FUTURE TOGETHER

Proposed 2011 Budget

Public Hearing November 1, 2010



BUILDING THE FUTURE TOGETHER

TO: Mayor and City Council

FROM: Stan Brown, City Manager

RE: 2011 Budget Public Hearing

Monday, November 1, 2010 – 6:00 p.m.

DATE: October 5, 2010

Attached is the proposed 2011 Budget which will be presented at our Monday, November 1st Public Hearing, Highlights of this budget are as follows:

• Achieves City's budget goals

- No property tax rate increase (millage rate remains at 2.48)
- o Maintain current levels of City services without staffing increases
- Maintain commitment to employee compensation & benefits program
- o Keep operating expenses within operating revenues
 - #1: Operating expenses (maintain current level of city services)
 - #2: Debt Service
 - #3: Capital maintenance and repair projects (take care of our current facilities, equipment, and infrastructure)
 - #4: Enhanced and/or new services and programs
 - #5: Capital additions and improvements (new and/or expanded items)
- Meet the City's Debt Service Obligations
 - Thurmon Tanner Parkway
 - Oakwood 2030 Land Acquisition (McClure Property)
 - W. White Industrial Park
 - GEFA Loan (Upper Mulberry Sewer System)
- Continue execution of the following capital program priorities:
 - #1: Oakwood/Braselton Sewer (Sewer)
 - #2: Oakwood 2030 (Downtown/Commercial Center)
 - Oakwood 2030 Gateway Initiative (Grant)

- Thurmon Tanner Parkway Landscape/Streetscape (SPLOST)
- #3: W. White Industrial Park Development (relocate Public Works)
- #4: Pavement Management Program (SPLOST)
- #5: Vehicle and Equipment Replacement Program (Debt Payment on Solid Waste Truck)
- #6: Economic Development Public-Private Partnerships

General Fund Summary:

- Operating Budget:
 - Operating Revenue: \$3.014 million (8 % decrease)
- Operating Expense: \$2.851 million (1 % decrease)
 - Operating Expenses are \$163 K less than Operating Revenues
- o Capital & Debt Service:
 - \$95 K capital program / \$671 K in Debt Service
- o Total Budget: \$3.615 Million

• SPLOST Fund Summary:

- o Total Budget: \$360,000
 - Will be used for Oakwood 2030 Downtown/Commercial Center Phase 1, and Local Road Resurfacing Program

• Sewer Fund Summary:

- o Total Budget: \$4.125 Million
 - Revenues from capacity sales, sewer fees and GEFA loan proceeds
- o Capital Project:
 - Oakwood/Braselton Sewer Project \$3.7 million

If you have any questions regarding the proposed 2011 budget, please let me know.

Attachment

CC: Patti Doss-Luna, Assistant City Manager

CITY OF OAKWOOD "PROPOSED BUDGET" FISCAL YEAR 2011

GENERAL GOVERNMENT

Appropriations	\$8,100,253.32
General Fund: SPLOST VI Fund: Sewer Fund:	\$3,615,253.32 \$ 360,000.00 \$4,125,000.00 \$8,100,253.32
Disbursements	\$8,100,253.32
General Fund: Mayor & City Council General Administration Public Safety Streets Solid Waste Planning & Development Community Service Economic Development SPLOST Fund: Sewer Fund:	\$ 77,492.48 \$ 646,284.21 \$1,407,778.89 \$ 667,517.71 \$ 59,844.58 \$ 276,837.46 \$ 61,056.51 \$ 418,441.48 \$ 360,000.00 \$4,125,000.00 \$8,100,253.32

The City of Oakwood Governing Authority has scheduled a public hearing on the 2011 Proposed Budget the 1st day of November 2010 at 6:00 p.m. at the:

City of Oakwood "City Hall" 4035 Walnut Circle Oakwood, Georgia 30566

A complete and detailed copy of the 2011 Proposed Budget is available for public inspection during regular business hours at the City of Oakwood, City Hall, 4035 Walnut Circle, Oakwood, GA 30566.

Stan Brown, City Manager, City of Oakwood, Hall County, Georgia

City of Oakwood 2011 Operating Revenue Proposed Budget

	Proposed Budget	0044
		2011
		Proposed
Acct Code	Operating:	Budget
311100	Real/Personal Ad Valorem Tax	603,380.72
311110	Public Utilities Ad Valorem Tax	9,381.44
311310	Auto Ad Valorem Tax	32,354.68
311320	Mobile Home Ad Valorem Tax	127.07
311600	Real Estate Transfer Tax	1,000.00
311710	Electric Franchise	122,428.46
311730	Gas Franchise	37,835.71
311750	Cable Franchise	12,554.55
311760	Telephone Franchise	23,156.21
313100	Local Option Sales Tax	433,684.25
314100	Hotel-Motel Excise Tax	73,953.83
314200	Alcoholic Beverage Excise Tax	311,702.25
316200	Insurance Premium Tax	165,964.48
316300	Financial Inst. Occupational Tax	33,006.47
318230	Intangible Tax	2,664.82
319110	Ad Valorem Tax Penalties/Interest	7,033.41
321100	Alcohol Beverage License	54,000.00
321200	General Business License	82,235.14
321220	Insurance Business License	12,589.86
322210	P&Z App Fees (Annex, Zone, etc.)	3,200.00
323100	Building Permits	55,000.00
336001	Hall County Tax Equity Funds	88,575.54
341300	Land Dev Review & Permit Fees	4,853.81
341301	Erosion Control Fees (NOI's)	1,528.39
341302	Building Plan Review Fees	6,500.00
341321	HC Development Impact Fees	0.00
341910	Election Qualifying Fees	648.00
341930	P&Z: Maps & Publications	156.24
344190	Trash Cart Deposits	150.00
347300	Swimming Pool	15,000.00
347900	Community Center	24,625.00
347901	Misc. Vending Machines	0.00
349100	Cemetery Plots	1,440.00
351100	PD-Fines	779,000.00
351200	PD- Condemned Cash	833.70
351300	PD- Condemned Assets	365.00
351900	PD-Public Safety Rebates	288.35
361000	Interest	1,616.10
371000	Donation from Private Sources	1,400.00
381001	Rent	6,000.00
389000	Miscellaneous	4,000.00
389001	Misc. COBRA Contribution	0.00
397000	Insurance Claim	0.00
	Operating Subtotal:	3,014,233.47
	Capital:	
392200	Gateway Initiative Grant	50,000.00
	Capital Subtotal:	50,000.00
	Transfers	
391400	Transfers In-from SPLOST Fund	236,000.00
	Transfers Subtotal:	236,000.00
	Reserves:	315,019.85
1	·	3,615,253.32

City of Oakwood 2011 Budget- Expenditure General Fund- Mayor and Council

A - A Codo	Evpondituros	2011 Proposed Budget
Acct Code	Expenditures Salaries	
1511100	Salaries-Regular	46,800.00
1511100	Salaries Subtotal:	46,800.00
	Employee Benefits	
1512200	Social Security Contributions	2,901.60
1512300	Medicare Contributions	678.60
1512600	Unemployment Insurance (GA-SUI)	825.33
1512900	Other Employee Benefits - Meeting Per Diem	10,800.00
1512902	Wellness Program	427.00
	Employee Benefits Subtotal:	15,632.53
	Services and Supplies	
1523100	Risk Management	11,226.87
1523200	Phones	1,079.32
1523500	Travel Allowance	874.24
1523502	Meals	400.00
1523700	Education & Training	979.52
1531101	Uniforms	500.00
	Services and Supplies Subtotal	15,059.95
		TT 400 40
	Operating Subtotal	77,492.48
	Capital Outlays	0.00
1541301	Capital Outlay- Contingency Fund	and the second s
	Capital Subtotal	: 0.00
	Grand Total	: 77,492.48

City of Oakwood 2011 Budget- Expenditure General Fund- General Administration

		1
Acct Code	Expenditures	2011 Proposed Budget
	Salaries	070 000 05
3511100	Salaries-Regular	273,933.65
	Salaries Subtotal:	273,933.65
	Employee Benefits	54 047 0E
3512100	Health Insurance	51,917.85
3512101	Life Insurance	432.00
3512102	Dental Insurance	5,854.08
3512105	Insurance (Other)- LTD	1,849.68
3512200	Social Security Contributions	0.00
3512300	Medicare Contributions	3,972.04
3512400	Retirement	60,130.44
3512600	Unemployment Insurance (GA-SUI)	630.83
3512700	Workers Compensation Insurance	1,245.58
3512902	Wellness Program	1,200.00
	Employee Benefits Subtotal:	127,232.50
	Services and Supplies	E0 000 00
3521200	Audit/Financial Statements	58,000.00 50,000.00
3521201	Legal	
3521206	Contract Services	40,000.00
3522200	Bldg & Grounds	3,000.00
3522202	Office Equipment/Comp.Maintenance	21,000.00
3523100	Risk Management	2,462.56
3523200	Phones	6,634.66
3523201	Internet	720.84
3523300	Advertisement	2,500.00
3523400	Printing & Binding	9,000.00
3523500	Travel Allowance	14,000.00
3523600	Dues & Fees	3,500.00
3523700	Education & Training	3,000.00
3523901	Bank Charges	3,000.00
3523902	Ad Valorem Tax Refund	0.00
3531100	General Supplies/Materials	4,200.00
3531101	Uniforms	0.00
3531102	Office Supplies	3,000.00
3531103	Stamps	2,500.00
3531104	Meter Rental	1,000.00
3531210	Water	1,500.00
3531230	Electric	6,000.00
3531401	Books & Periodicals	500.00
3531601	Equipment Office/Computer	1,000.00
3573200	Election	3,500.00
3573300	Maps & Plats	100.00
3573400	Community Services	2,500.00
3573600	Miscellaneous	2,500.00
	Services and Supplies Subtota	245,118.06
	Operating Subtota	l: 646,284.21
		0.40.00.4.6.4
	Grand Tota	1: 646,284.21

November 1, 2010

City of Oakwood 2011 Budget- Expenditure General Fund- Planning and Development

Acct Code	Expenditures	2011 Proposed Budget
	Salaries	
4511100	Salaries-Regular	129,864.31
4511001	Salaries-Planning & Zoning	1,705.00
	Salaries Subtotal:	131,569.31
	Employee Benefits	
4512100	Health Insurance	46,342.68
4512101	Life Insurance	324.00
4512102	Dental Insurance	4,390.56
4512105	Insurance (Other)- LTD	905.76
4512200	Social Security Contributions	105.71
4512300	Medicare Contributions	1,907.75
4512400	Retirement	28,862.64
4512600	Unemployment Insurance (GA-SUI)	505.44
4512700	Workers Compensation Insurance	3,456.35
4512900	Other Employee Benefits - Meeting Per Diem	0.00
4512902	Wellness Program	884.40
	Employee Benefits Subtotal:	87,685.29
	Ormings and Symplica	
4504004	Services and Supplies Building Inspector	300.00
4521204	Engineering Plan Review	0.00
4521205 4521206	Contract Services	25,000.00
-Vienne-	Vehicle Maintenance	250.00
4522201		5,000.00
4522202	Office Equipment/Comp.Maintenance	429.2
4523100	Risk Management	3,000.00
4523200	Phones	2,000.00
4523300	Advertisement	1,000.00
4523400	Printing & Binding	1,000.00
4523500	Travel Allowance	4,000.00
4523600	Dues & Fees	1,000.00
4523700	Education & Training	0.00
4531100	General Supplies/Materials	300.00
4531101	Uniforms	2,300.0
4531102	Office Supplies	3,000.0
4531103	Stamps Water	566.0
4531210	Electric	3,137.6
4531230	Fuel/Gas/Oil	2,600.0
4531270 4531401	Books & Periodicals	0.0
	Equipment Office/Computer	2,500.0
4531601	Maps & Plats	200.0
4573300	Services and Supplies Subtotal	
	Operating Subtotal	: 276,837.4
	Grand Total	276,837.4

City of Oakwood 2011 Budget- Expenditure General Fund- Community Services

		2011 Proposed
		Budget
Acct Code	Expenditures	Duuget
	Salaries	7,000,00
5511200	Salaries-Part Time	7,300.00
	Salaries Subtotal:	7,300.00
	Employee Benefits	
5512200	Social Security Contributions	0.00
5512300	Medicare Contributions	105.85
5512600	Unemployment Insurance (GA-SUI)	0.00
5512700	Workers Compensation Insurance	400.00
0012700	Employee Benefits Subtotal:	505.85
	Services and Supplies	
5521206	Contract Services	25,000.00
5522203	Park Area	1,000.00
5522204	Community Center	5,000.00
5522250	Cemetery	600.00
5522320	Rental of Equip & Vehicles	0.00
5523100	Risk Management	1,650.66
5531210	Water	3,000.00
5531230	Electric	7,500.00
5531400	Refunds-Community Center	6,000.00
5532111	Swimming Pool	3,500.00
	Services and Supplies Subtotal	53,250.66
	Operating Subtotal	61,056.51
	Capital Outlays	
5542501	Playground Equipment Replacement	0.00
	Capital Subtotal	0.00
	Grand Total	61,056.51

City of Oakwood 2011 Budget- Expenditure General Fund- Police

		2011 Proposed
Acct Code	Expenditures	Budget
	Salaries	602,939.22
6511100	Salaries-Regular	0.00
6511200 6511201	Salaries-Part Time Salary Part Time (Custodial)	0.00
6511201	Salariy Part Time (Custodial) Salaries- Overtime	10,000.00
6511001	Salaries-Overtime Salaries-Planning & Zoning	0.00
0011001	Salaries Subtotal:	612,939.22
	Employee Benefits	
6512100	Health Insurance	214,276.48
6512101	Life Insurance	1,800.00
6512102	Dental Insurance	20,904.48
6512105	Insurance (Other)- LTD	4,200.00
6512200	Social Security Contributions	0.00 8,742,62
6512300	Medicare Contributions	125,071.44
6512400	Retirement Unemployment Insurance (GA-SUI)	2,500.00
6512600	Workers Compensation Insurance	18,000.00
6512700 6512901	Other Employee Benefits - Meeting Per Diem	0.00
6512901	Wellness Program	1,944.40
0012002	Employee Benefits Subtotal:	397,439.42
	Services and Supplies	
6521202	PD Court	20,520.00
6521203	PD Public Defender	3,000.00
6522200	Bldg & Grounds	3,500.00
6522201	Vehicle Maintenance	17,000.00
6522202	Office Equipment/Comp.Maintenance	8,000.00
6523100	Risk Management	23,181.92
6523200	Phones	4,500.00
6523201	Internet	839.88
6523400	Printing & Binding	2,000.00
6523600	Dues & Fees	9,070.00 5,000.00
6523700	Education & Training Public Relations Materials	600.00
6523701 6523901	Bank Charges	900.00
6531101	Uniforms	5,500.00
6531101	Office Supplies	4,000.00
6531103	Stamps	500.00
6531210	Water	526.05
6531220	Gas - PD	1,100.00
6531230	Electric	6,462.40
6531270	Fuel/Gas/Oil	54,000.00 10,000.00
6531600	PD New Equipment	1,000.00
6531602	Condemnation Expense Community Services	0.00
6573400 6573601	K-9 Supplies	2,500.00
6573602	K-9 Veterinarian	1,000.00
6574000	PO A & B	28,300.00
6574500	PD Crime Victims Fund	28,600.00
6575000	PD Brain & Spinal Fund	3,100.00
6576500	PD Jail	32,000.00
6576600	PD Indigent Defense Fund	81,400.00
6577000	PD Bond Refunds	15,000.00
6577600	GSCCA Victim Assistance	1,700.00 1,300.00
6577601	Crime Lab Fee	21,300.00
6577602	Drivers Ed Training Fee Services and Supplies Subtota	
	Operating Subtota	1,407,778.89
	Capital Outlays	
6542200	Capital Outlay-Vehicles	0.00
6542500	Capital Outlay-Equipment	0.00
	Capital Subtota	d: 0.00
	Grand Tota	ıl: 1,407,778.89

City of Oakwood 2011 Budget- Expenditure General Fund- Economic Development

Acct Code	Expenditures	2011 Proposed Budget
	Services and Supplies	
7521207	Contract Services- Econ. Develop.	0.00
7523300	Advertisement	0.00
7573003	CVB "Convention Visitor Bureau	25,000.00
7573201	EDC Pledge	15,000.00
7573500	EDC Miscellaneous	1,000.00
	Services and Supplies Subtotal:	41,000.00
	Operating Subtotal:	41,000.00
	Capital Outlays	= 000.00
7542100	Gateway Initiative	50,000.00
	Capital Subtotal:	50,000.00
·	Debt Service	0.00
7581001	Land Purchases	0.00
7552002	McClure Property 18 acres-Interest	59,200.00
7552003	UCB- McClure Property 4 acres-Interest	35,475.00
7552004	W. White Industrial Park	232,766.48
	Debt Service Subtotal	327,441.48
		440 444 40
	Grand Total	418,441.48

City of Oakwood 2011 Budget - Revenue SPLOST Fund

			2011
			Proposed
Acct Code	Description		Budget
337100	Special Purpose L.O.S.T.	\$	358,400.00
338000	Interest Income	\$	1,600.00
000000	Subtotal:	\$	360,000.00
	Total	\$	360,000.00

City of Oakwood 2011 Budget - Expenditure SPLOST Fund

Acct Code	Expenditures	2011 Proposed Budget
	Capital Outlays	
541317	Downtown Sewer	0.00
541403	Local Road Resurfacing Program	124,000.00
541414	McEver Rd @ HF Reed Signal	0.00
541415	Oakwood Downtown/Commercial Ctr-Phase 1	236,000.00
041410	Capital Subtotal:	360,000.00
	Grand Total:	360,000.00

City of Oakwood 2011 Budget - Revenue Sewer Fund

Acct Code	Description	2011 Proposed Budget
344200	Sewer Capacity/Connection Fees	\$ 400,000.00
344255	Sewer Usage Fees	\$ 5,000.00
389000	Miscellaneous Revenue - Other	\$ -
390003	Loan Proceeds-GEFA-martin rd 3	\$ 3,700,000.00
399002	Interest Income	\$ 20,000.00
	Subtotal:	\$ 4,125,000.00
	Reserves:	
	Total	\$ 4,125,000.00

City of Oakwood 2011 Budget - Expenditure Sewer Fund

		,
		2011 Proposed
Acct Code	Expenditures	Budget
Acci code	Services and Supplies	
521206	Contract Services	0.00
531210	Sewer Usage Fee Payment - FB	0.00
531210	Electricity	240.00
531300	Risk Management	6,588.00
301000	Services and Supplies Subtotal:	6,828.00
	Operating Subtotal:	6,828.00
	Capital Outlays	
541413	Martin Rd Sewer Phase 3	0.00
541416	Oakwood Braselton Sewer	3,700,000.00
	Capital Subtotal:	3,700,000.00
	Debt Service	<u> </u>
581002	Debt Service - Hall County	0.00
581003	Debt Service - GEFA Phase I	0.00
581004	Debt Service GEFA Phase II	0.00
	Debt Service Subtotal	0.00
	`	
	Reserves	140 470 00
	Fund Reserves	418,172.00
	Grand Total	: 4,125,000.00

City of Oakwood 2011 Budget- Expenditure General Fund- Streets

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Acct Code	Expenditures	2011 Proposed Budget
7.000 0000	Salaries	
8511100	Salaries-Regular	118,877.32
00.1100	Salaries Subtotal:	118,877.32
	Employee Benefits	
8512100	Health Insurance	39,550.86
8512101	Life Insurance	324.00
8512102	Dental Insurance	3,441.12
8512105	Insurance (Other)- LTD	817.80
8512200	Social Security Contributions	0.00
8512300	Medicare Contributions	1,723.72
8512400	Retirement	26,457.48
8512600	Unemployment Insurance (GA-SUI)	506.48
8512700	Workers Compensation Insurance	5,388.15
8512900	Other Employee Benefits - Meeting Per Diem	0.00
8512902	Wellness Program	957.00
	Employee Benefits Subtotal:	79,166.62
	Services and Supplies	
8521206	Contract Services	0.00
8522200	Bldg & Grounds	2,000.00
8522201	Vehicle Maintenance	1,000.00
8522202	Office Equipment/Comp.Maintenance	250.00
8522205	Street Machinery/Equip.Maintenance	6,000.00
8522320	Rental of Equip & Vehicles	0.00 15,000.00
8522325	Street Maintenance	9,883.23
8523100	Risk Management	3,500.00
8523200	Phones Advertisement	0.00
8523300		100.00
8523400	Printing & Binding Dues & Fees	200.00
8523600 8523700	Education & Training	1,000.00
8531100	General Supplies/Materials	0.00
8531101	Uniforms	1,300.00
8531102	Office Supplies	500.00
8531103	Stamps	325.00
8531105	Shop Equipment/ Tools	1,000.00
8531110	Beautification	0.00
8531210	Water	400.55
8531230	Electric	8,000.00
8531240	Street Lights	40,000.00
8531250	Traffic Engineering (Signal Lights)	6,000.00
8531270	Fuel/Gas/Oil	9,000.00
	Services and Supplies Subtotal	105,458.78
	Operating Subtotal	: 303,502.71
	Capital Outlays	
8541300	Capital Outlay-Buildings	0.00
8541401	Thurmon Tanner Parkway	0.00
8541403	Pavement Management Program	0.00
8541412	Sidewalk Improvement Program	20,000.00
8542400	Public Works Site	20,000.00
8542500	Capital Outlay-Equipment	
	Capital Subtotal	. 20,000.00
	Debt Comics	
0500004	Debt Service UCB- Thurmon Tanner Pkwy- Interest	148,365.00
8582001 8582002	UCB- Thurmon Tanner Pkwy- Interest UCB- Thurmon Tanner Pkwy- Principal	195,650.00
0302002	Debt Service Subtotal	
	Grand Total	: 667,517.71
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City of Oakwood 2011 Budget- Expenditure General Fund- Solid Waste

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Acct Code	Expenditures	2011 Proposed Budget
	Employee Benefits	
9512700	Workers Compensation Insurance	2,711.85
`	Employee Benefits Subtotal:	2,711.85
	Services and Supplies	
9522110	Solid Waste Disposal-Landfill Fees	28,500.00
9522111	Recycling	0.00
9522201	Vehicle Maintenance	1,500.00
9523100	Risk Management	2,540.93
9531270	Fuel/Gas/Oil	2,000.00
	Services and Supplies Subtotal:	34,540.93
	•	
	Operating Subtotal:	37,252.78
	Capital Outlays	00.404.00
9542201	Vehicle/Equip Replacement Program-PW	22,134.00
9542202	Debt Services GMA Interest	457.80
9542500	Capital Outlay-Equipment	0.00
	Capital Subtotal:	22,591.80
EARLY SECTION OF THE		80.047
	Grand Total:	59,844.58