CITY OF OAKWOOD, GEORGIA ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED DECEMBER 31, 2008

# CITY OF OAKWOOD, GEORGIA ANNUAL FINANCIAL REPORT YEAR ENDED DECEMBER 31, 2008

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Certified Public Accountants

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### INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council Members City of Oakwood, Georgia

We have audited the accompanying financial statements of the governmental activities, the business-type activities and each major fund, of the City of Oakwood, Georgia as of and for the year ended December 31, 2008, which collectively comprise the City of Oakwood, Georgia's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Oakwood, Georgia's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund, of the City of Oakwood, Georgia as of December 31, 2008, and the respective changes in financial position, and where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

MEMBER:
American Institute of CPAs

MEMBER: Georgia Society of CPAs The management's discussion and analysis and budgetary comparison information in Section A and D, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurements and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with Government Auditing Standards, our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Oakwood. GA's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole. We have also issued our report dated May 13, 2009, on our consideration of City of Oakwood, Georgia's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grants. The purpose of the report is to describe the scope of testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. The report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report when considering the results of our audit.

= Ma Mi CPAS

Hawkins & McNair, CPAs

Winder, Georgia May 13, 2009

# City of Oakwood, Georgia Management's Discussion and Analysis Year Ended December 31, 2008

The Management's Discussion and Analysis (MD&A) section offers readers of the City of Oakwood's financial statements a narrative overview and analysis of the financial activities of the City for the year ended December 31, 2008. Readers are encouraged to consider the information presented here in conjunction with additional information furnished in this report.

## Financial Highlights

- The assets of the City exceeded its liabilities at December 31, 2008 by \$16,860,206 (net assets); of this amount \$6,283,087 is unrestricted net assets. The government's total net assets increased by \$2,290,633 during the year ended December 31, 2008.
- As of December 31, 2008, the City's governmental funds reported combined ending fund balances of \$3,092,638 a decrease of \$1,844,327 in —eomparison with the prior year.
- The unreserved fund balance for the governmental fund at December 31, 2008 was \$3,048,928. The reserved governmental fund balance at December 31, 2008 was \$19,855.
- The City's long-term liabilities experienced a net increase of \$3,565,755 during the year ended December 31, 2008. This increase was principally due to Series 2007 Bond and GEFA loan advances.
- Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements: The "government-wide financial statements" are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The "statement of net assets" presents information on all of the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases and decreases in assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The "statement of activities" presents information showing how the government's net assets changed during the most recent year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future periods (e.g. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that were principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their cost through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, highways and streets and recreation. The business-type activities of the City include sewer services.

The government-wide financial statements can be found on pages B1-B3 of this report.

<u>Fund financial statements:</u> A "fund" is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on the near-term inflows and outflows of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the governmental-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing

decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains three individual governmental funds (general fund, hotel/motel tax fund and SPLOST fund). Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the general fund, which is considered to be a major fund.

The City adopts an annual appropriated budget for the general fund. Budgetary comparison statements have been provided for these funds to demonstrate compliance with their budgets.

The basic governmental fund financial statements can be found on page B4-B7 of this report.

<u>Proprietary funds</u>: The City maintains just one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its sewer activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide information for one enterprise fund which is considered to be a major fund of the City.

The basic proprietary fund financial statements can be found on pages B8-B9 of this report.

Notes to the financial statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found in section C of this report.

Other information: In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which can be found in section D of this report.

## Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$16,860,206 at the close of the most recent year. The following table provides a comparative summary of the City's net assets as of December 31, 2008 and 2007:

## City of Oakwood – Net Assets (\$000)

		nmental vities		ness-type tivities	Total		
	2008	2007	2008	2007	2008	2007	
Current and other					<del></del>		
assets	\$ 3,093	\$ 5,001	\$ 3,639	\$ 2,598	\$ 6,732	\$ 7,599	
Capital assets	12,738	6,959	6,482	5,408	19,220	12,367	
Total assets	\$ 15,831	\$ 11,960	\$ 10,121	\$ 8,006	\$ 25,952	\$ 19,966	
Long-term Liabilities						·	
outstanding	\$ 3,572	\$ 889	\$ 5,072	\$ 4,189	\$ 8,644	\$ 5,078	
Other liabilities	24	87	424	231	448	318	
Total Liabilities	3,596	976	5,496	4,420	9,092	5,396	
Net assets:							
Invested in capital assets, net of							
related debt	9,166	6,070	1,411	1,219	10,577	7,289	
Unrestricted	3,069	4,914	3,214	2,367	6,283	7,281	
Total net assets	12,235	10,984	4,625	3,586	16,860	14,570	
Total liabilities and	# 15 00 I	0.11.040	<b>\$ 10.101</b>				
net assets	\$ 15,831	\$ 11,960	\$ 10,121	\$ 8,006	\$ 25,952	\$ 19,966	

A portion of the City's net assets (63%) reflects its investments in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investments in its capital assets is reported net of related debt, it should be noted that resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

The remaining balance of unrestricted net assets \$6,283,087 may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current year, the City is able to report positive balances in all categories of net assets. The same situation held true for the prior year.

The government's net assets increased by \$2,290,633 during the current year.

# City of Oakwood - Changes in Net Assets (\$000)

		nmental vities	Business-type Activities		т	otal	
	2008	2007	2008 2007		2008	2007	
Revenues:				<del></del>	,		
Program revenues:							
Charges for services	\$ 1,728	\$ 1,344	\$ 966	\$ 749	\$ 2,694	\$ 2,093	
Capital grants and					•	•	
contributions	648	1,521	43	1,972	691	3,493	
General revenues:						-	
Property tax	553	474	-	_	553	474	
Local option sales tax	602	667	-	-	602	667	
Franchise tax	185	119	-	_	185	119	
Other taxes	623	650	-	-	623	650	
Other	80	121	74	79	154	200	
Total revenues	4,419	4,896	1,083	2,800	5,502	7,696	
Expenses (net of indirec	t costs):						
General administrative	•						
& management	371	643	<u></u>	_	371	643	
Public safety	1,414	1,062	-	-	1,414	1,062	
Public services	1,264	927	-	_	1,264	927	
Community services	115	71	-	-	115	71	
Sewer	-	-	44	-	44	-	
Interest on long-term							
debt	4	6	-	-	4	6	
Total expenses	3,168	2,709	44		3,212	2,709	

City of Oakwood - Changes in Net Assets (\$000) - Continued

Govern	nmental	Busin	ess-type			
Activities		Acti	ivities	Total		
2008	2007	2008	2007	2008	2007	
1,251	2,187	1,039	2,800	2,290	4,987	
-	751	-	(751)	-	-	
1,251	2,938	1,039	2,049	2,290	4,987	
10,984	8,046	3,586	1,537	14,570	9,583	
\$ 12,235	\$ 10,984	\$ 4,625	\$ 3,586	\$ 16,860	\$ 14,570	
	Acti 2008  1,251 - 1,251 10,984	2008     2007       1,251     2,187       -     751       1,251     2,938       10,984     8,046	Activities         Act           2008         2007         2008           1,251         2,187         1,039           -         751         -           1,251         2,938         1,039           10,984         8,046         3,586	Activities         Activities           2008         2007         2008         2007           1,251         2,187         1,039         2,800           -         751         -         (751)           1,251         2,938         1,039         2,049           10,984         8,046         3,586         1,537	Activities         Activities         T           2008         2007         2008         2007         2008           1,251         2,187         1,039         2,800         2,290           -         751         -         (751)         -           1,251         2,938         1,039         2,049         2,290           10,984         8,046         3,586         1,537         14,570	

Governmental activities: Governmental activities increased the City's net assets by \$1,251,530. This is a 57% decrease compared to prior years increase in net assets. Key elements of this increase are as follows:

- Charges for services increased by \$384,413 (29%)
- Capital grants and contributions decreased by \$873,108 (57%)
- Governmental activity expenses increased by \$459,199 (17%)

Mostly, increases in expenses closely paralleled inflation and growth in the demand for services. However, overall governmental activity expenses increased by \$459,199 (17 percent) mainly due to increases in general government, public safety, streets and planning and development.

# Financial Analysis of the Government's Fund

As noted earlier, the City uses fund accounting to insure and demonstrate compliance with finance-related legal requirements.

Government funds: the focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, the City's governmental funds reported combined ending fund balances of \$3,092,638, a decrease of \$1,844,327 in comparison with the prior year. 99% of the fund balance is classified as unreserved.

The general fund is the chief operating fund of the City. At the end of the current year, unreserved fund balance of the general fund was \$3,007,453. As a measure of the general fund's liquidity, it would be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 34% of the total expenditures.

The fund balance of the City's general fund decreased by \$1,879,011 during the current year. Key factors in this activity are as follows:

- Revenues decreased by \$419,727 (9%).
- Expenditures increased by \$3,093,526 (54%).
- New bond proceeds of \$2,706,507.

Proprietary funds: The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Fund assets are earmarked (but not legally restricted) for capital improvements and debt service in future years.

# General Fund Budgetary Highlights

The difference between the original budget appropriations and the final amended budget appropriation for expenditures and transfers was \$1,588,144.

There was a unfavorable variance of \$3,461 for revenues and a favorable variance of \$31,620 for expenditures.

# Capital Asset and Debt Administration

Capital Assets: The City's investments in capital assets for its governmental and business-type activities as of December 31, 2008, amounted to \$19,220,694 (net of accumulated depreciation). The investment in capital assets includes land; furniture, machinery and equipment and construction in process. The total increase in the City's investment in capital assets for the current fiscal year was 55%; mostly due to construction in process, buildings, improvements other than buildings; and depreciation. The construction in process in the governmental fund includes infrastructure assets. The proprietary fund construction in process is the new sewer system.

The following table summarizes the City's governmental activity and business-type activity capital assets by major category as of December 31, 2008 and 2007:

City of Oakwood - Capital Assets (\$000)

	Govern	nmental	Busin	ess-type			
	Acti	vities	Act	ivities	Total		
	2008		2008	2007	2008	2007	
Land	\$ 1,771	\$ 1,771	\$ -	\$ -	\$ 1,771	\$ 1,771	
Plants and buildings	1,535	868	_	-	1,535	868	
Improvements other							
than buildings	1,464	449	1,954	-	3,418	449	
Machinery, equipment,					·		
fixtures & vehicles	1,325	1,166	=	-	1,325	1,166	
Construction in process	8,009	3,835	4,561	5,408	12,570	9,243	
Less accumulated					•	,	
depreciation	(1,366)	(1,130)	(33)		(1,399)	(1,130)	
Total	\$ 12,738	\$ 6,959	\$ 6,482	\$ 5,408	\$ 19,220	\$ 12,367	

Additional information on the City's capital assets can be found in the Notes to the Financial Statements in Section C of this report.

Long-term debt: As of December 31, 2008, the City had total debt outstanding of \$8,643,575.

The following table summarizes outstanding debt of the City as of December 31, 2008 and 2007:

# City of Oakwood - Outstanding Debt (\$000)

(General obligation bonds, notes, revenues bonds and contractual obligations)

		nmental vities		ness-type tivities	Total			
	2008	2007	2008	2007	2008	2007		
Notes payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital lease	72	95	-	-	72	95		
Bonds payable	3,500	794	5,072	4,189	8,572	4,983		
	\$ 3,572	\$ 889	\$ 5,072	\$ 4,189	\$ 8,644	\$ 5,078		

The City's total debt increased by \$3,565,755 (70%) during 2008. The increase was due mostly to advances on the GEFA loan and bond issue.

Additional information on the City's long-term debt can be found in the Notes to the Financial Statements in Section C of this report.

# **Economic Factors and Next Year's Budgets and Rates**

The City considered the current year results as well as other factors in preparing the City of Oakwood's Budget for the 2008 year. The 2008 budget is a balanced budget with current revenues covering current expenditures.

# **Requests for Information**

This financial report is designed to provide a general overview of the City of Oakwood's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: The Office of the City Clerk, City of Oakwood, P.O. Box 99, Oakwood, Georgia 30566.

# City of Oakwood, Georgia Statement of Net Assets As of December 31, 2008

	Primary Government							
	Business-						_	
	Governmental			type				omponent
		Activities	A	ctivities		Total		Units
<u>ASSETS</u>				-				
Cash and cash equivalents	\$	2,644,973	\$	3,638,350	\$	6,283,323	\$	_
Property tax receivables		351,704		-		351,704		_
Other taxes receivable		46,757		-		46,757		_
Accounts receivable, net		-		-		-		-
Interest, dividends, and royalties receivable		-		-		-		_
Internal Balances		-		-		-		-
Other		-		-		-		-
Receivable from other governments		29,349		-		29,349		-
Other receivables		-		-				_
Prepaids Capital assets:		19,855		-		19,855		-
Land and construction in progress		0.700.550	,	2 400 240		10 000 004		
·		9,780,558	,	6,482,346		16,262,904		_
Other capital assets, net of accumulated depreciation		2,957,790				2,957,790		
•	_					•	_	<u>-</u>
Total assets	\$	15,830,986	\$ 10	0,120,696	\$ 2	25,951,682	<u>\$</u>	<u>-</u>
LIABILITIES								
Accounts payable	\$	23,393	\$	_	\$	23,393	\$	_
Payroll Tax Payable	*	-	•	_	*	20,000	Ψ	
Other liabilities		462		_		462		
Interest payable		-		424,046		424,046		_
Bonds payable - current		_		· -				_
Notes, lease obligations, and estimated claims								
payable, current		24,375		146,855		171,230		_
Deferred revenue		_		-		_		_
Liabilities payable from restricted assets		-		-		-		_
Payable to primary government, non-current		_		-		-		-
Intergovernmental payable		-		-		-		-
Notes, lease obligations, and estimated claims			_					
payable, non-current		47,626	4	,924,719		4,972,345		_
Bonds payable, non-current		3,500,000				3,500,000		
Total liabilities	\$	3,595,856	\$ 5	<u>,495,620</u>	<u>\$</u>	9,091,476	\$	
NET ACCETO								
NET ASSETS Invested in capital assets, net of Related Debt	æ	0 166 247	ф <b>4</b>	440 770	G 4	0 677 440	•	
	\$	9,166,347		,410,772		0,577,119	\$	-
Unrestricted		3,068,783	3	<u>,214,304</u>		6,283,087		
Total net assets	\$	12,235,130	\$ 4	,625,076	\$ 1	6,860,206	\$	

# City of Oakwood, Georgia Statement of Activities Year Ended December 31, 2008

		Program Revenues							
	Expenses	С	harges for Services		Operating Grants and ontributions		Capital rants and ntributions		Net (Expense) Revenue
Functions/Programs	 			_			incribaciono.		TOTOTICE
Primary government:									
Governmental activities:									
General government	\$ 371,303	\$	874,181	\$	-	\$	_	\$	502,878
Public Safety	1,414,041		807,605		_		_		(606,436)
Streets	450,607		-		-		647,855		197,248
Solid Waste	52,662		-		_		_		(52,662)
Economic Development	199,734		-		-		-		(199,734)
Planning & Development	561,316		-		-		_		(561,316)
Community Services	114,847		46,663		-		-		(68,184)
Interest on long-term debt	 3,803				<u> </u>		_		(3,803)
Total governmental activities	\$ 3,168,313	\$	1,728,449	\$		\$	647,855	\$	(792,009)
Business-type activities:									
Sewer System	\$ 44,213	\$	966,247	\$		\$	43,288	\$	965,322
Total primary government	\$ 3,212,526	\$	2,694,696	<u>\$</u>		\$	691,143	\$	173,313

# City of Oakwood, Georgia Statement of Activities (Continued) Year Ended December 31, 2008

	Primary Government									
	G	iovernmental Activities		ısiness-type Activities		Total				
Change in Assets:				<del></del>						
Net (expense) revenue	<u>\$</u>	(792,009)	\$	965,322	\$	173,313				
General revenues:										
Taxes:										
Property Tax	\$	553,064			\$	553,064				
Local Option Sales		602,054		_	-	602,054				
Insurance Premium Tax		150,499		-		150,499				
Alcoholic Beverage Taxes		286,691		-		286,691				
Franchise taxes (fees)		185,418		-		185,418				
Other taxes		185,445		-		185,445				
Unrestricted investment income		80,368		73,781		154,149				
Sale of capital assets		-		-		-				
Miscellaneous		-		-		~				
Transfers	\$		\$		\$	<del>-</del>				
Total general revenues and transfers	\$	2,043,539	\$	73,781	\$	2,117,320				
Change in net assets	\$	1,251,530	\$	1,039,103	\$	2,290,633				
Net assets—beginning		10,983,600		3,585,973		14,569,573				
Net assets—ending	\$	12,235,130	\$	4,625,076	\$	16,860,206				
•					<u> </u>					

# City of Oakwood, Georgia Balance Sheet -- Governmental Funds As of December 31, 2008

			Ho	tel/Motel Tax	S	SPLOST	Go	Total vernmental
		General	110	Fund		Fund	00	Funds
ASSETS		00110141						- Tundo
Cash and cash equivalents	\$	2,583,643	\$	-	\$	61,330	\$	2,644,973
Property taxes receivable		351,704		_		-		351,704
Other tax receivable		46,757		-		-		46,757
Interest, dividends, and royalties		-		-		-		-
Due from other funds		-		-		-		-
Receivable from other governments		29,349		-		-		29,349
Prepaids		19,855		-		-		19,855
Restricted assets:								
Cash		-		-		-		-
Investments		-		-		_		-
Notes receivable, non-current	_		_	<u>-</u>	_	<del></del>		
Total assets	\$	3,031,308	<u>\$</u>	<u> </u>	\$	61,330	\$	3,092,638
LIABILITIES and FUND BALANCES								
LIABILITIES								
Accounts Payable	\$	23,393	\$	-	\$	_	\$	23,393
Payroll tax		-		-		-		-
Due to other funds		-		-		-		-
Payable to component units		-		-		-		-
Interest payable		-		-		-		=
Other		462		-		-		462
Liabilities payable from restricted assets:								
Accounts payable		-		-		-		-
Other	_		_					<u>-</u>
Total liabilities	\$	23,855	<u>\$</u>		<u>\$</u>		\$	23,855
FUND BALANCES								
Reserved for prepaids	\$	19,855	\$	-	\$	_	\$	19,855
Reserved for restricted purposes		· -		<u>-</u>		_	•	-
Reserved for non-current receivables		-		-		-		-
Unreserved, reported in:								
General fund		-		-		-		-
Designated for subsequent years		2,987,598		-		-		2,987,598
Special revenue funds		-		-		-		-
Capital projects funds						61,130		61,330
Total fund balances	\$	3,007,453	<u>\$</u>		<u>.</u>	61,130	\$	3,068,783
Total liabilities and fund balances	ė	2 024 200	¢		e	£4 420	ŧ	2 002 620
i otai naviiities ana lullu balances	\$	3,031,308	<u>•</u>		\$	61,130	<u>\$</u>	3,092,638

## RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS December 31, 2008

# CITY OF OAKWOOD, GEORGIA

Total fund balance - total governmental funds Amounts reported for governmental activities in the statement of net assets are different because:	\$	3,068,783
Debt principal is a liability in the governmental activities but is not shown in Governmental Funds. Also see Note III.B.2. for additional detail.	\$	(3,572,001)
Capital assets of \$ 14,104,524, net of accumulated depreciation of (\$ 1,366,176), are not financial resources and, therefore, are not reported in the funds. See Note III.A.4. for additional detail	<u>\$</u>	12,738,348
Net assets of governmental activities.	\$	12,235,130

# City of Oakwood, Georgia Statement of Revenues, Expenditures, and Changes in Fund Balances--Governmental Funds Year Ended December 31, 2008

								Total
			Н	lote!/Motel		SPLOST	G	overnmental
		General		Tax Fund		Fund		Funds
REVENUES								
Property Tax	\$	553,064	\$	-	\$	_	\$	553,064
Local Option Sales Tax		446,218		_		155,836		602,054
Insurance Premium		150,499		-		_		150,499
Alcoholic Beverage Taxes		286,691		-		_		286,691
Franchise taxes (fees)		185,418		-		_		185,418
Other Taxes		80,469		104,976				185,445
Licenses and permits		751,919		-		_		751,919
Fines and forfeitures		807,605		_		_		807,605
Investment income		79,262		-		1,106		80,368
Intergovernmental		647,855		_		_		647,855
Recreation Fees		46,663		-		_		46,663
Other		122,262		_		_		122,262
Total revenues	\$	4,157,925	\$	104,976	\$	156,942	\$	4,419,843
EXPENDITURES								
Current:								
General government	\$	1,367,258	\$	_	\$	_	\$	1,367,258
Police		1,463,549		_	-	_	•	1,463,549
Highways/Street		3,597,316		-		_		3,597,316
Solid waste		37,880		_		_		37,880
Economic Development		1,680,756		_		-		1,680,756
Planning & Development		561,316		_		_		561,316
Community Services		113,234		_		_		113,234
Capital Outlay		-		_		122,258		122,258
Debt Service		27,110		_		122,200		27,110
Total expenditures	\$	8,848,419	\$		\$	122,258	\$	8,970,677
Total expelicitules	<u> </u>	0,040,410	Ψ	··· <u> </u>	Ψ	122,200	Ψ	0,970,077
Excess (deficiency) of revenues over (under) expenditures	\$	(4 000 404)	•	404.070	•	04.004		// HEO OF A
•	4	(4,690,494)	Þ	104,976	\$	34,684	\$	(4,550,834)
OTHER FINANCING SOURCES (USES)								
Sale of Capital Assets	\$	_	\$	_	\$	-	\$	-
Transfers to Other Funds		-		(104,976)		-		(104,976)
Transfers from Other Funds		104,976		-		_		104,976
Bond proceeds		2,706,507	_	<u>-</u>		<u>-</u>		2,706,507
Net change in fund balances	\$	(1,879,011)	\$	-	\$	34,684	\$	(1,844,327)
Fund balances, beginning		4,886,464				26,646		4,913,110
Fund balances, ending	\$	3,007,453	\$		\$	61,330	\$	3,068,783

See accompanying notes to financial statements.

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year Ended December 31, 2008

### CITY OF OAKWOOD, GEORGIA

Net change in fund balances - total governmental funds	\$ (1,844,327)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report principal payments on debt as expenditures. However, in the statement of net assets these payments are shown as a reduction in long-term debt.	\$ 23,307
Governmental funds report new borrowings as other financing sources. However, in the statement of net assets these are shown as increases in long-te m debt.	\$ (2,706,507)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays of \$ 6,015,377 exceeded depreciation of (\$ 236,320) in the current period.	\$ 5,779,057
Change in net assets of governmental activities.	\$ 1,251,530

# City of Oakwood, Georgia Statement of Net Assets Proprietary Funds December 31, 2008

l'otal
Enterprise

	Sewer			Prode		
ASSETS	<del></del>	<u> </u>	-	Funds		
Current Assets:						
Cash and cash equivalents	\$	3,638,350	\$	3,638,350		
Accounts receivable, net	•	-	Ψ	0,000,000		
Interest, dividends, and royalties receivable		-		_		
Due from other funds		-		-		
Receivables from component units		-		_		
Intergovernmental receivables		-		-		
Prepaids						
Total current assets	\$	3,638,350	<u>\$</u>	3,638,350		
Restricted assets-non-current						
Cash and cash equivalents	\$	-	\$	_		
Investments		-		-		
Interest receivables	<del></del>					
Total restricted assets-non-current	\$		\$	-		
Other Non-current assets:						
Loan origination fees	\$	-	\$	_		
Receivables from component units, non-current		-		_		
Capital assets:						
Land and construction in progress		4,560,761		4,560,761		
Other capital assets, net of accumulated depreciation		1,921,585		1,921,585		
Total other non-current assets	•	6,482,346		6,482,346		
Total assets	\$	10,120,696	\$	10,120,696		
<u>LIABILITIES</u>			<del></del>			
Current Liabilities						
Accounts payable	\$	_	\$	-		
Due to other funds		-		-		
Accrued interest payable		424,046		424,046		
Notes and lease obligations, current		146,855		146,855		
Customer Deposits						
Total current liabilities	\$	570,901	\$	570,901		
Liabilities payable from restricted assets:						
Bond interest payable, current	\$	-	\$	-		
Bonds payable, current	<del></del>					
Total liabilities payable from restricted assets	\$		\$	-		
Non-current liabilities:		<u> </u>	•			
Notes and lease obligations,non-current	\$	4,924,719	\$	4,924,719		
Bond interest payable, non-current	·	-	•			
Bond payable, non-current		-		=		
Total non-current liabilities		4,924,719	_	4,924,719		
Total liabilities	\$	5,495,620	\$	5,495,620		
NET ASSETS	-		-			
Invested in capital assets, net of related debt	\$	1,410,772	\$	1,410,772		
Unrestricted (deficit)	•	3,214,304	•	3,214,304		
Total net assets	<del>\$</del>	4,625,076	<u> </u>	4,625,076		
	-	-,,		.,020,070		

See accompanying notes to financial statements.

## City of Oakwood, Georgia Statement of Revenues, Expenses, and Changes in Net Assets Proprietary Funds December 31, 2008

				Total
				Enterprise
		Sewer		<u>Funds</u>
OPERATING REVENUES				
Charges for services:	•			
Capacity/Connection charges	\$	966,247	\$	966,247
Total charges for service	<del></del>	966,247		966,247
Total operating revenues	\$	966,247	\$	966,247
OPERATING EXPENSES				
Personal services	\$	-	\$	-
Maintenance, operations, and contractual services Materials, supplies, and other		11,644 -		11,644 -
Depreciation		32,569		32,569
Total operating expenses	<del></del>	44,213	<u> </u>	44,213
Operating income (loss)	\$	922,034	\$	922,034
NON-OPERATING REVENUE (EXPENSES)				
Investment income	\$	73,781	\$	73,781
Interest on bonds, notes and lease obligations		-	•	-
County Grant		43,288		43,288
Total non-operating revenue (expenses)	\$	117,069	\$	117,069
Income (loss) before contributions and transfers	\$	1,039,103	\$	1,039,103
Capital contributions from developers	\$	-	\$	_
Capital contributions, other			·	-
Transfers from other funds		-		-
Transfers to other funds		<u>-</u>		<u>-</u>
Change in net assets	\$	-	\$	-
Total net assets, beginning		3,585,973		3,585,973
Total net assets, ending	\$	4,625,076	\$	4,625,076

# City of Oakwood, Georgia Statement of Cash Flows Proprietary Funds December 31, 2008

				Total Enterprise
Cook flows from an autimore activity		Sewer		Funds
Cash flows from operating activities:	_			
Cash received from customers	\$	1,159,092		1,159,092
Cash payments to suppliers for goods and services		(11,644)		(11,644)
Cash payments to employees			_	
Net cash provided (used) by operating activities	<u>\$</u>	1,147,448	\$	1,147,448
Cash flows from non-capital financing activities:				
Grants received	\$	43,288	\$	43,288
Transfers from other funds		· -		
Transfers to other funds		-		_
Payments from component units				<u> </u>
Net cash provided (used) by non-capital financing activities	<u>\$</u>	43,288	\$	43,288
Cash flows from capital and related financing activities:				
New Borrowings	\$	882,555	\$	882,555
Sales Tax Proceeds from developers		-		-
Principal paid on bonds, notes, and lease obligations		-		-
Acquisition of capital assets		(1,107,010)		(1,107,010)
Interest paid on bonds, notes, and lease obligations		-		-
Proceeds from sale of capital assets		-		-
Capital contributions		-		-
Capital grants received				
Net cash provided (used) by capital and related financing activities	<u>\$</u>	(224,455)	\$	(224,455)
Cash flows from investing activities:				
Purchase of investments	\$	-	\$	-
Proceeds from sale of investments		_		_
Investments income		73,781		73,781
Net cash provided (used) by investing activities	\$	73,781	\$	73,781
Net increase (decrease) in cash and cash equivalents	\$	1,040,062	\$	1,040,062
Cash and cash equivalents at beginning of year	\$	2,598,288	<u>\$</u>	2,598,288
Cash and cash equivalents at end of year	<u>\$</u>	3,638,350	\$	3,638,350

See accompanying notes to financial statements.

# City of Oakwood, Georgia Statement of Cash Flows Increase (Decrease) in Cash and Cash Equivalents Proprietary Funds December 31, 2008

				Total Enterprise
5 W.O. 6 O. 1		Sewer		Funds
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:				
Operating income (loss)	\$	922,034	\$	922,034
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	.*		<u>*</u>	022,001
Depreciation	\$	32,569	\$	32,569
Non-cash operating revenue (expenses)		-		-
Non-operating revenue (expenses)		_		_
Changes in assets and liabilities:				
(Increase) decrease in accounts receivables		-		_
(Increase) decrease in loan origination fees		-		_
Increase (decrease) in due to other funds		_		_
Increase (decrease) in accrued interest payable		192,845		192,845
Increase (decrease) in deferred revenue		-		-
Increase (decrease) in customer deposits	,	-		_
Increase (decrease) in other liabilities				
Total adjustments		225,414		225,414
Net cash provided (used) by operating activities	\$	1,147,448	\$	1,147,448
Non-cash investing, capital, and financing activities:				
Net increase (decrease) in fair value of investments	\$	_	\$	_
Deferred interest expense on revenue bonds	•	-	•	_
Capital assets contributed by developers		_		_
Lessee improvements				<u>-</u>
Total non-cash investing, capital, and financing activities	\$	· <u>-</u>	<u>\$</u>	

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### I. A. INTRODUCTION

The accounting and reporting framework and the more significant accounting principles and practices of The City of Oakwood, GA are discussed in subsequent sections of this Note. The remainders of the Notes are organized to provide explanations, including required disclosures, of the City's financial activities for the fiscal year ended December 31, 2008.

#### 1. B. FINANCIAL REPORTING ENTITY - BASIS OF PRESENTATION

#### I. B. 1. COMPONENT UNITS

The City of Oakwood, GA operates under a mayor and council form of government and provides the following services: Public Safety, Streets, Recreation, and General and Administrative services. The accompanying financial statements present the City's primary government and component units over which the City exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationships with the City (as distinct from legal relationships). The City had no such component units as of December 31, 2008.

#### I. B. 2. RELATED ORGANIZATIONS

Related Organizations	Brief Description of Activities and Relationship to the City.
Housing Authority of the City of Oakwood (HACO)	Administer Federal funding and/or other financing for improvements of housing conditions in the City. The Governing Board is appointed by the City Council. The City has no significant influence over the management, budget, or policies of HACO. The Authority reports independently.

### I. B. 3. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Government-wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the City as a whole excluding fiduciary funds and component units that are fiduciary in nature, such as employee pension plans. The primary government and component units are presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and City general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity.

### CITY OF OAKWOOD, GEORGIA

# NOTES TO FINANCIAL STATEMENTS December 31, 2008

Program revenues include: (1) charges for services which report fees, fines and forfeitures and other charges to user of the City's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets and include fees to developers. These revenues are subject to externally imposed restrictions to these program uses. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

#### Fund Financial Statements

Fund Financial statements are provided for governmental, proprietary, and fiduciary funds. Major individual governmental and enterprise funds are reported in separate columns with composite columns of non-major funds.

# I. B. 4. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The financial statements of the City are prepared in accordance with generally accepted accounting principles (GAAP). The City's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The City's reporting entity does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds).

Reimbursements are reported as reductions to expenses. Proprietary and fund financial statements and financial statements of City component units also report using this same focus and basis of accounting although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows Property tax revenues are recognized in the year for which they are levied while grants are recognized when grantor eligibility requirements are met.

Pension trust funds recognize employer and participant contributions in the period in which contributions are due and the City has made a formal commitment to provide the contributions. Retirement benefits are recognized when due and payable in accordance with the terms of the plan. See Note VI.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for general obligation debt principal and interest which are reported as expenditures in the year due.

# CITY OF OAKWOOD, GEORGIA

Major revenue sources susceptible to accrual include: sales and use taxes, franchise taxes (fees), intergovernmental revenues, and investment income. In general, other revenues are recognized when cash is received.

See Note III. A. 2. for related information.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as needed.

Allocation of Indirect Expenses

The City does not allocate indirect expenses primarily comprised of central governmental services to operating functions and programs benefiting from those services

#### I. B. 5. FUND TYPES AND MAJOR FUNDS

The City reports the following major governmental funds:

**General Fund** – reports as the primary fund of the City. This fund is used to account for all financial resources not reported in other funds.

Hotel/Motel (Special Revenue) Tax Fund – Reports the financial resources and expenditures of the Hotel/Motel taxes.

**SPLOST Fund (Capital Projects Fund)** – reports financial resources related to Special Purpose Local Option Sales Tax.

Proprietary Funds

**Sewer Fund** – reports resources related to the activities of the sewer system.

Other Fund Types

-NONE-

#### I. C. ASSETS, LIABILITIES, AND NET ASSETS FOR EQUITY

#### I. C. 1. CASH AND INVESTMENTS

The City reporting entity considers highly liquid investments (including restricted assets) with an original maturity of three months or less when purchased to be cash equivalents.

Investments are reported at fair value which is determined using selected bases. Cash deposits are reported at carrying amount which reasonably estimates fair value.

### I. C. 2. INVENTORIES AND PREPAIDS

Inventories are not recorded by the City. Purchases of supplies (maintenance, office, etc.) are charged to expense when increased.

Prepaids record payments to vendors that benefit future reporting periods and are reported on the consumption basis. Prepaids are similarly reported in government-wide and fund financial statements.

#### I. C. 3. CAPITAL ASSETS, DEPRECIATION, AND AMORTIZATION

The City's property, plant, equipment, and infrastructure with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. The City maintains infrastructure asset records consistent with all other capital assets except that infrastructure assets purchased prior to January 1, 2004 have not been recorded. Donated assets are stated at fair value on the date donated. The cost of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets, including those of component units, are depreciated using the straight-line method and generally includes items with a cost of \$ 500 or more. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follows:

Buildings	30
Building Improvements	30
Improvements, other than building	12
Equipment / Computers	5-7
Furniture and fixtures	7
Vehicles	5-7
Infrastructure	20

#### I. C. 4. CAPITALIZED INTEREST

Interest costs are capitalized on debt where proceeds were used to finance the construction of assets. Interest earned on proceeds of tax-exempt borrowing arrangements restricted to the acquisition of qualifying assets is offset against interest costs in determining the amount to be capitalized.

# I. C. 5. LONG-TERM DEBT, DEFERRED DEBT EXPENSE, AND BOND DISCOUNT/PREMIUMS

Long Term Debt outstanding consisted of the following:

- -- Capital lease for a garbage truck and carts in the amount of \$ 119,183 dated 10/31/06. This lease is due in monthly installments of \$ 2,259 and carries an interest rate of 4.49%.
- -- Bond payable for \$ 3,500,000 dated 12/16/07 to provide funding for Road projects. When all funding has been drawn down, the bonds call for interest only payments semi-annually commencing 06/01/08 through 06/01/11. Principal and interest is then due in varying amounts from 12/01/11 through 12/01/20 at a rate of 4.41% per annum.

### CITY OF OAKWOOD, GEORG!A

-- Note payable for \$ 5,071,574 (maximum amount \$ 10,916,879) to provide funding for a sewer system. When all funding has been drawn down, the note calls for monthly installments of \$ 67,194 for 240 months at 4.18% interest.

#### I. C. 6. FUND EQUITY

The governmental fund financial statements report reserved fund balance for amounts not available for appropriation or legally restricted for specified purposes.

#### I. D. REVENUES, EXPENDITURES, AND EXPENSES

#### I. D. 1. LEASE REVENUE

The City did not lease any of its facilities.

#### I. D. 2. COMPENSATED ABSENCES

Full-time employees are granted vacation benefits in varying amounts to specified maximums depending on tenure with the City. Sick leave accrues to full-time employees to specified maximums. Generally, employees are entitled to a percentage of their sick leave balance and all accrued vacation leave upon termination. The City did not record a liability for accumulated vacation at December 31, 2008.

#### I. D. 3. HOTEL/MOTEL TAX

During the current year, the City collected a total of \$ 104,976 in hotel/motel excise tax. As required by O.C.G.A. 48-1-54, these finds were used to promote tourism in the area, by funding the Hall County Convention and Visitors Bureau. Funds expended for the current year was \$ 51,552 or 49.1% of receipts.

#### II. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### II. A. DEFICIT FUND NET ASSETS

#### **Primary Government**

-NONE-

#### II. B. BUDGETARY INFORMATION

#### II. B. 1. BUDGET POLICY AND PRACTICE

Each year, Management prepares a proposed budget for consideration by the City Council. Prior to the beginning of the new fiscal year, the City holds budget hearings seeking comments and fielding questions from its citizens. After consideration of all comments and a review of the proposed budget, the City Council either approves the original proposed budget or a revised budget, after making appropriate changes.

#### II. B. 2. BASIS OF BUDGETING

The budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and class as follows: personal services, other services and charges, supplies, capital outlay, transfers, debt service. This constitutes the legal level of control. Expenditures may not exceed appropriations at this level. All budget revisions at this level are subject to final review by the City Council. Within these control levels, management may transfer appropriations without Council approval.

The City adopted budgets for the general, Hotel/Motel Tax and SPLOST funds on a basis which approximates generally accepted accounting principles (GAAP) as applied to local governments.

#### II. B. 3. MATERIAL VIOLATIONS OF FINANCE-RELATED LEGAL PROVISIONS

The City did not exceed its expenditure budget in any department.

## III. DETAILED NOTES ON FUNDS AND COMPONENT UNITS

#### III. A. ASSETS

## III. A. 1. DEPOSITS AND INVESTMENTS (in thousands)

### Deposits

It is the City's policy for deposits to be 110 percent secured by collateral valued at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The City's deposits are categorized to give an indication of the level of risk assumed by the City at fiscal year-end.

The categories are described as follows:

Category 1 – Insured or collateralized with securities held by the City or by its agent in the City's name.

Category 2 – Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.

Category 3 – Uncollateralized.

Deposits, categorized by level of risk, are:

		Category	<u>/</u>	Bank	Carrying
	1	2	3	Balance	<u>Amount</u>
Primary Government Governmental Activities					
General Fund	2,598,011	-0-	-0-	2,598,011	2,583,643
SPLOST Fund	61,330	-0-	-0-	61,330	61,330
Business-Type Activities Sewer Fund	3,638,350	-0-	-0-	3,638,350	3,638,350

### CITY OF OAKWOOD, GEORGIA

Investments

Generally, the City's investing activities are managed under the custody of the City Manager. Investing is performed in accordance with investment policies complying with state statutes and the City Charter. City funds may be invested in: (1) direct obligations of the United States government, its agencies or instrumentalities to the payment of which the full faith and credit of the government of the United States is pledged, or obligations to the payment of which the full faith and credit of the State of Georgia is pledged; (2) obligations of the Government National Mortgage Association, Federal National Mortgage Association, or Federal home Loan Mortgage Corporation, or any Federal farm credit bank, Federal land bank or Federal home loan bank notes or bonds; (3) collateralized or insured certificates of deposit and other evidences of deposits at banks, savings banks, savings and loan associations and credit unions located in the City when secured by appropriate collateral; (4) repurchase agreements that have underlying collateral of direct obligations or obligations of the United States government, its agencies and instrumentalities, (5) money market funds regulated by the Securities and Exchange Commission and which investments consist of the authorized (domestic securities) and restrictions as specified in state law; (6) State and Local Government Series (SLGS); and (7) City direct debt obligations for which an ad valorem tax may be levied or bonds issued by a public trust of which the City is a beneficiary and judgments rendered against the City by a court of record, provided it is a prudent investment.

The City had no investments at December 31, 2008.

#### III. A. 2. RECEIVABLES, UNCOLLECTIBLE ACCOUNTS, AND DEFERRED REVENUE

Enterprise Receivables, Uncollectible Accounts, and Deferred Revenue

-NONE-

Property Taxes Receivables, Deferred Revenue, and Property Tax Calendar

Property taxes attach as an enforceable lien on property at the City council's direction. Taxes are generally levied on October 1<sup>st</sup> of each year, and are due and payable by December 20. All unpaid taxes become delinquent and subject to lien on February 1. The City bills and collects its own property taxes. City property tax revenues are recognized when levied. An allowance is established for delinquent taxes to the extent that their collectibility is improbable.

#### III. A. 3. RESTRICTED ASSETS

There are currently no restricted assets.

(Continued on next page)

# III. A. 4. CAPITAL ASSETS

Changes in Capital Assets

The following table provides a summary of changes in capital assets (in thousands):

CAPITAL ASSETS, NOT DEPRECIATED			CAPITAL ASSETS, DEPRECIATED								
. "								Fu	ırniture,		
		-				lmpi	ovements	Ma	achinery		
		Co	nstruction			Oti	her Than		and		
	Land	in	Progress	· Bu	ıildings	В	uildings	Εq	uipment	Total	
Primary Government					- · · ·		<del> </del>				_
Governmental Activities						•					
Balance, December 31, 2007	\$1,771	\$	3,835	\$	868	\$	449	\$	1,166	\$ 8,08	9
Increases			5,148		667		1,015		159	6,98	9
Decreases			(974)				<del>-</del>	_		(97	4)
Balance, December 31, 2008	1,771	_	8,009		1,535		1,464		1,325	14,10	4
Accumulated Depreciation										:	
Balance, December 31, 2007	\$ -	. \$	- '	\$	267	\$	62	\$	801	\$ 1,130	0
Increases	-		-		42		67		127	236	6
Decreases	:							_			_
Balance, December 31, 2008	·	_			309		129		928	1,360	3
Governmental Activities											
Capital Assets, Net	\$1,771	<u>\$</u>	8,009	\$	1,226	\$	1,335	\$	397	\$ 12,738	3
Business-type Activities											
Balance, December 31, 2007	\$ -	\$	5,408	\$	· -	\$	-	\$	_	\$ 5,408	3
Increases	-		1,104		-		1,954		-	3,058	3
Decreases			(1,951)							(1,951	1)
Balance, December 31, 2008	·	.—	4,561				1,954			6,515	5
Accumulated Depreciation	•		:								
Balance, December 31, 2007	\$ -	\$		\$	_	\$	-	\$	- :	\$	_ '
Increases	-		-		· · ·		33		-	33	3
Decreases					<u> </u>				<u>-</u> .		
Balance, December 31, 2008			<del></del>				33		<del>-</del>	33	3
Business-type Activities											
Capital Assets, Net	\$ -	\$	4,561	<u>\$_</u>		\$	1,921	\$		\$ 6,482	<u>}</u>
Primary Government											
Capital Assets, Net	<u>\$1,771</u>	\$	12,570	\$	1,226	\$	3,256	\$	397	\$ 19,220	)

Depreciation Expense

Depreciation expense was charged to functions of the primary government as follows:

## **Governmental Activities**

### **Business-type Activities**

General Government	\$ 54,656	Sewer	<u>\$ 32,569</u>
Police	67,474		
Community Services	1,613		
Streets	97,795		
Solid waste	<u> 14,782</u>		
Total	<u>\$ 236,320</u>		

#### III. B. LIABILITIES

#### III. B. 1. LEASE COMMITMENTS AND NOTES PAYABLE

See Note I.C.5.

### III. B. 2. LONG-TERM DEBT

Changes in General Long - Term Debt

The following is a summary of changes in long – term debt for the year ended December 31, 2008:

	Governmental Activities		<b>Business-type Activities</b>
	Capital Lease	Series 2007 Bonds	GEFA Note
		<u>2001 Bonds</u>	<u>OLI A Note</u>
Balance – December 31, 2007	\$ 92,308	\$ 793,493	\$ 4,189,019
Additions	-0-	2,706,507	882,555
Retirements	(23,307)	0-	0-
Balance - December 31, 2008	<u>\$ 72,001</u>	<u>\$ 3,500,000</u>	<u>\$ 5,071,574</u>

5-year debt service requirement for the GEFA loan (based on total to be drawn).

Fiscal			
Year End	<u>Principal</u>	<u>Interest</u>	Total
12/31/2009	146,855	189,116	335,971
12/31/2010	363,046	443,284	806,330
12/31/2011	378,515	427,815	806,330
12/31/2012	394,644	411,686	806,330
12/31/2013	411,460	394,870	806,330
12/31/2014-			
12/31/2018	2,335,711	1,695,939	4,031,650
12/31/2019-			
12/31/2023	2,877,591	1,154,059	4,031,650
12/31/2024-			
12/31/2028	3,545,184	486,466	4,031,650
12/31/2029	<u>463,873</u>	<u>6,484</u>	<u>470,357</u>
	10,916,879	<u>5,209,719</u>	<u>16,126,598</u>
Short Term	<u> 146,855</u>		
Long term	10,770,024		
Long term	<u>10,770,024</u>		

Debt service requirements for the lease are as follows:

Year End	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
12/31/09	24,375	2,735	27,110
12/31/10	25,492	1,618	27,110
12/31/11	<u>22,134</u>	<u>458</u>	<u>22,592</u>
Total	72,001	<u>4,811</u>	<u>76,812</u>
Short Term	<u>24,375</u>		
Long Term	<u>. 47,626</u>		

Debt Service on the \$3.5 million series 2007 Bonds is as follows:

Year End	<u>Principal</u>	Interest	Total
12/31/09	-0-	154,350	154,350
12/31/10	-0-	154,350	154,350
12/31/11	195,650	154,350	350,000
12/31/12	204,300	145,722	350,022
12/31/13	263,300	136,712	400,012
12/31/14-			
12/31/18	1,817,000	462,992	2,279,992
12/31/19-			
12/31/20	<u>1,019,750</u>	<u>87,882</u>	<u>1,107,632</u>
Total	3,500,000	1,296,358	4,796,358
01 17	•	454.050	4.5.4.6.5.5
Short Term	<u>0-</u>	<u> 154,350</u>	<u>154,350</u>
Long Term	<u>3,500,000</u>	<u>1,142,008</u>	<u>4,642,008</u>

#### III. B. 3. RISK MANAGEMENT - CLAIMS AND JUDGMENTS

The City is exposed to various risks of losses related to torts, thefts, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

All significant programs are covered by commercial insurance and no significant changes have occurred in coverage during the past three years. During the year ended December 31, 2008, the City paid 0 claims. The City is not aware of any claims which the City is liable for which were outstanding and unpaid at December 31, 2008. No provisions have been made in the financial statements for the year ended December 31, 2008 for any estimate of potential unpaid claims.

Pursuant to Title 34, Chapter 9, Article 5 of the Official Code of Georgia Annotated, the City of Oakwood became a member of the <u>Georgia Municipal Association of Workers' Compensation Self Insurance Fund.</u> The liability of the fund to the employees of any employer is specifically limited to such obligations as are imposed by applicable state laws against the employer for workers' compensation and/or employer's liability.

The Fund is to defend, in the name of and on behalf of the members, any suits or other proceedings which may at any time be instituted against them on account of injuries or death within the preview of the Workers' Compensation Law of Georgia, or on the basis of employer's liability, including suits or other proceedings alleging such injuries and demanding compensation therefore, although such suits, other proceedings, allegations or demands be wholly groundless, false or fraudulent. The Fund is to pay all costs taxed against members in any legal proceeding defended by the members, all interest accruing after entry of judgment, and all expenses incurred for investigation, negotiation or defense. The City is obligated to pay all contributions and assessments as prescribed by the pool, to cooperate with the pool agents and attorneys, to follow loss reduction procedures established by the fund and to report promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the funds being required to pay any claim of loss. The City is also to allow the pool's agents and attorneys to represent the City in investigation, settlement discussions and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the funds.

The City joined the <u>Georgia Interlocal Risk Management Agency</u> which allows the City to share liability, crime, motor vehicle and property damage risks.

Chapter 85 Title 36 of the Official Code of Georgia Annotated authorities Georgia municipalities to form interlocal risk management agencies. The Georgia Interlocal Risk Management Agency (GIRMA) is a municipal interlocal risk management agency to function as an unincorporated nonprofit instrumentality of its member municipalities – GIRMA establishes and administers one or more group self insurance funds and a risk management service to prevent or lessen the incidence and severity of casualty and property losses occurring in the operation of municipal government. GIRMA is to defend and protect in accordance with the member government contract and related coverage descriptions any member of GIRMA against liability or loss.

The City must participate at all times in at least one fund which is established by GIRMA. Other responsibilities of the City are as follows:

- --To pay all contributions, assessments or other sums due to GIRMA at such times and in such times and in such amounts as shall be established by GIRMA.
- --To select a person to serve as a member representative.
- --To allow GIRMA and its agent's reasonable access to all facilities of the City and all records, including but not limited to financial records, which relate to the purposes of GIRMA.
- --To allow attorneys appointed by GIRMA to represent the City in investigation, settlement discussions and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the Fund or Funds established by GIRMA.
- -- To assist and cooperate in the defense and settlement of claims against the City.
- --To furnish full cooperation and GIRMA's attorneys. claims adjusters, Service Company, and any agent, employee officer or independent contractor of GIRMA relating to the purposes of GIRMA.
- -- To follow all loss reduction and prevention procedures established by GIRMA.

#### CITY OF OAKWOOD, GEORGIA

- --To furnish to GIRMA such budget, operating and underwriting information as may be requested.
- --To report as promptly as possible, and in accordance with any Coverage Description issued, all incidents which could result in GIRMA or any Fund established by GIRMA being required to pay a claim for loss or injuries to municipal property or injuries to persons or property when such loss or injury is within the scope of the protection of a Fund or Funds in which the City participates.
- --The City retains the first \$1,000 of each risk of loss in the form of a deductible. The City files all claims with GIRMA. GIRMA bills the City for any risk of loss up to the \$1,000 deductible.
- -- The basis for estimating the liabilities for unpaid claim is "IBNR" established by an actuary.
- --During the year ended December 31, 2008, the City paid 0 claims. The City has not compiled a record of the claims paid up to the \$ 1,000 deductible for the prior years. The City is not aware of any claims which the City is liable for (up to the \$ 1,000) which were outstanding and unpaid at December 31, 2008. No provisions have been made in the financial statements for the year ended December 31, 2008 for any estimate of potential unpaid claims.

#### III. C. BALANCES AND TRANSFERS/PAYMENTS WITHIN THE REPORTING ENTITY

#### III. C. 1. RECEIVABLES AND PAYABLES

-NONE-

#### III. C. 2. TRANSFERS AND PAYMENTS

Transfers and payments within the reporting entity are substantially for the purposes of subsidizing operating functions, funding capital projects and asset acquisitions, or maintaining debt service on a routine basis.

Transfer from
Hotel/Motel Tax Fund
\$ 104,976

Transfer to General Fund

IV. SEGMENT INFORMATION

-NONE-

#### V. JOINTLY GOVERNED ORGANIZATION AND JOINT VENTURE

#### V.A. JOINTLY GOVERNED ORGANIZATION

-NONE-

#### V. B. JOINT VENTURE

Under Georgia law, the City, in conjunction with other cities and counties in the area, is a member of the Georgia Mountain Regional Development Center (RDC) and is required to pay annual dues thereto. Membership in an RDC is required by the Official Code of Georgia Annotated (OCGA) Section 50-8-34 which provides for the organization structure of the RDC in Georgia. The RDC Board membership includes the chief elected official of each county and municipality of the area. OCGA 50-8-39.1 provides that the member governments are liable for any debts or obligations of an RDC.

Separate financial statements may be obtained from:

Georgia Mountain Regional Development Center P.O. Box 1720
Gainesville, Georgia 30503

#### VI. RETIREMENT PLANS

#### VI. A. PLAN DESCRIPTION

The City contributes to the Georgia Municipal Employees Benefit System (GMEBS) Retirement Plan ("Plan"), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating cities in Georgia. The Plan which is a defined benefit pension plan is established under authority provided by O. C. GA. 47-5-1, and may be amended from time to time by the City and subsequent amendments of the Code provisions. The City's total payroll for employees was \$1,084,675 with \$1,011,673 being the amount of covered payroll for purposes of this plan.

All full-time City employees are eligible to participate in the Plan after six months of service. Benefits vest after five years of service. Participants become eligible to retire at age 65 after 5 years of service or at early retirement age 55 after 10 years of service. Upon eligibility to retire, participants are entitled to an annual benefit in the amount of 1.25% of average annual compensation for each year of service payable as a life annuity. Compensation is averaged over a five year period prior to retirement or termination.

City employees are not required to contribute to the Plan. The City contributes the entire cost of the Plan, using the actuarial basis described in the annual valuation report.

#### VI. B. STATE FUNDING STANDARDS

The Plan is subject to minimum funding standards of the Public Retirement Systems Standards Law (Georgia Code Section 47-20-10). The estimated minimum annual contribution under these standards is \$ 138,466. The GMEBS Board of Trustees has adopted an actuarial funding policy which requires a different funding level than the estimated minimum annual contribution amounts and to accumulate sufficient funds to secure benefits under the plan. If the employer contributes the recommended contribution developed under the actuarial funding policy each year, the Plan will meet applicable funding standards. During the current year, the City made contributions in the amount of \$ 120,059 which is 11.9 % of covered payroll. The City does not measure annual pension costs on the accrual basis. Annual pension cost is considered to be equal to the City's actual contributions \$ 120,059.

#### VI. C. SUMMARY OF PLAN ASSET MATTERS AND ACCOUNTING POLICIES

The Plan's financial statements are prepared on a cash basis, modified to include unrealized gains or losses on marketable securities owned by the Plan and increments in the cash value of death benefits.

Plan assets do not include any loans, notes, bonds or other instruments or securities of the City or related parties. The Plan issues a stand alone financial report that can be obtained from the Georgia Municipal Association.

#### VI. D. SIGNIFICANT ACTUARIAL ASSUMPTIONS

The significant actuarial assumptions used to compute the actuarial accrued liability and the annual recommendation contribution of the plan meet the Actuarial Standard of Practice No. 4, Measuring Pension Obligations, establishing generally accepted actuarial principles and practices.

The significant actuarial assumptions used in the current valuation are:

- rate of return on investment	8.0% per year
- projected salary increases for	
inflation	5.0% per year
merit or seniority	0.5% per year
postretirement benefits increases	Not Applicable

#### VI. E. FUNDING POLICY AND ANNUAL CONTRIBUTIONS

The funding policy for the plan is to contribute an amount equal to the recommended contribution in each year. The recommended contribution meets the guidelines for calculating an annual required contribution set forth in Paragraphs 9-10 of statement No. 27 of the Government Accounting Standards Board. These contributions are determined under the projected unit credit actuarial cost method and the asset valuation method for developing the actuarial value of assets. The period, and related method, for amortizing the initial unfunded actuarial accrued liability is 30 years from 1992 and current charges in the unfunded actuarial liability over 15 years for actuarial gains and losses, 20 years for plan provisions and 30 years for actuarial assumptions and cost methods as a level dollar amount. These amortization periods if applicable, are open for this plan year.

#### VI. F. EFFECT OF PLAN CHANGES ON RECOMMENDED CONTRIBUTIONS

The effect on the recommended contributions of any current – year changes in actuarial assumptions, benefit provisions or actuarial funding method is:

The plan provisions valued and the actuarial assumptions are the same as those used to determine the contribution requirement for the preceding year.

#### VI. G. EFFECT OF PLAN CHANGES ON THE ACTUARIAL ACCRUED LIABILITY

The effect on the actuarial accrued liability of any current – year changes in actuarial assumptions or benefits provisions is:

The plan provisions valued and the actuarial assumptions are the same as those used in the preceding valuation.

#### VI. H. CURRENT PLAN MEMBERSHIP

As of July 1, 2007, the current plan membership includes the following categories of participants:

retirees and beneficiaries currently receiving benefits	2
terminated employees entitled to benefits but not yet receiving them	8
current active employees	
- vested	8
- nonvested	<u>18</u>
total membership in the plan	36

#### VI. I. FUNDED STATUS

The table below sets forth required supplementary information to be disclosed in the plan's financial statements. The items presented are based on the July 1, 2008, 2007, and 2006 actuarial valuation (unless noted otherwise).

<u>2008</u>	<u>2007</u>	<u>2006</u>
\$ 752,446	\$ 646,466	\$ 555,215
1,137,534	989,174	831,709
66.1%	65.4%	66.8%
385,088	342,708	276,495
1,011,673	822,940	673,085
38.1%	41.6%	39.9%
11.9%	11.7%	11.7%
120,059	87,192	80,850
100%	100%	100%
-0-	-0-	-0-
	\$ 752,446 1,137,534 66.1% 385,088 1,011,673 38.1% 11.9% 120,059	\$ 752,446 \$ 646,466 1,137,534 989,174 66.1% 65.4% 385,088 342,708 1,011,673 822,940 38.1% 41.6% 11.9% 11.7% 120,059 87,192 100% 100%

#### VI. J. UNFUNDED ACTUARIAL ACCRUED LIABILITY

The following represents the changes in unfunded actuarial accrued liability for the most recent plan year ending July 1, 2008.

Unfunded Actuarial Accrued Liability Beginning of Year	\$ 342,708
Change due to contribution policy:	
Normal cost due	67,816
Interest	28,693
Contributions	(103,714)
Expected Unfunded Actuarial Accrued Liability	335,503
Change due to actuarial (gain) or loss	49,585
Change in plan provisions	-0-
Change in actuarial assumptions	-0-
Change in actuarial cost methods	<u>-0-</u>
Unfunded actuarial accrued liability End of year	<u>\$ 385,088</u>

#### CITY OF OAKWOOD, GEORGIA

#### VI. K. ACTUARIAL METHODS

Normal Cost and Actuarial Accrued Liability -

Projected Unit Credit

Actuarial Value of Assets- Calculate expected actuarial value of assets by rolling forward prior year's actuarial value with contributions, disbursements, and expected return on investments. Preliminary actuarial value of assets is expected actuarial value of assets. In addition, the actuarial value of assets will not be less than 60 % or greater than 140 % of the market value of assets. This 40 % corridor will be reduced by 5 % each year until 2007, after which time the actuarial value of assets will not be less than 80 % or greater than 120 % of the market value of assets.

#### **VII. RELATED PARTY TRANSACTIONS**

The City was not involved in any related party transaction during the fiscal year December 31, 2008.

#### VIII. CONTINGENCIES

#### VIII. A. LITIGATION

See Note III.B.3 for the treatment of claims incurred but not reported and other tort liability information.

#### VIII. B. FEDERAL AND STATE GRANTS

In the normal course of operations, the City receives grant fund from various federal and state agencies. The grant programs are subject to audit by agents of the granting authorities the purpose of which is to ensure compliance with conditions precedent to the granting funds. Any liability for reimbursement which may arise as the result of these audits is not believed to be material.

#### City of Oakwood, Georgia General Fund

## Schedule of Revenues, Expenditures and Changes in Fund Balances-Budget and Actual (GAAP Budgetary Basis) Year Ended December 31, 2008

	Original		Revised	Total	
	Budget	Revisions	Budget	Actual	_Variance
<u>REVENUES</u>					
Taxes:					
Property Tax	\$ 500,834	•	•	•	\$ 29,084
Local Option Sales Tax	520,000	(66,657)	•		(7,125)
Insurance Premium Taxes	151,390	(891)	•	•	-
Alcoholic Beverage Taxes Other Taxes	350,000	(66,181)		•	2,872
	7,200	(4,007)	<del></del>		<u>77,276</u>
Total taxes	\$ 1,529,424	<u>\$_(114,590)</u>	\$ 1,414,83 <u>4</u>	<u>\$ 1,516,941</u>	<u>\$ 102,107</u>
Licenses and permits:					
Licenses	\$ 230,000	\$ 4,475	\$ 234,475	\$ 172,390	\$ (62,085)
Permits	399,250	167,047	566,297	579,529	13,232
Franchise taxes (fees)	137,500	46,508	184,008	185,418	1,410
Other fees			· -	· -	-
Total licenses and permits	\$ 766,750	\$ 218,030	\$ 984,780	\$ 937,337	\$ (47,443)
Fines and forfeitures	\$ 650,750	\$ 156,855	\$ 807,605	\$ 807,605	\$ -
Investment income	156,000	(76,738)			_
Intergovernmental	377,707	277,148	654,855	647,855	(7,000)
Recreation Fees	38,200	8,463	46,663	46,663	` -
Sale of fixed assets	-	-	-	-	-
Other	34,406	138,981	<u>173,387</u>	122,262	(51,125)
Total revenues before prior year fund balance	\$ 3,553,237	\$ 608,149	\$ 4,161,386	\$_4,157,925	\$ (3,461)
Prior year fund balances					
Appropriated for current year budget	\$ 4,886,464	\$ -	\$ 4,886,464	\$ 4,886,464	\$ -
Reappropriated for prior year encumbrances	_	_	_	· -	_
Total revenues and prior year fund balances	\$ 8,439,701	\$ 608,149	\$ 9,047,850	\$ 9,044,389	\$ (3,461)

# City of Oakwood, Georgia General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances-Budget and Actual (GAAP Budgetary Basis) Year Ended December 31, 2008

	Original		Revised	Total		
	Budget	Revisions	Budget	Actual	Variance	
EXPENDITURES				· <del></del>	<del></del>	
General government:						
Salaries	\$ 314,252	\$ 15,844	\$ 330,096	\$ 330,096	\$ -	
Employee Benefits	100,532	6,614	107,146	107,146	-	
Services and Supplies	216,700	24,530	241,230	241,230	-	
Capital Outlay	570,000	118,786	688,786	688,786	<u> </u>	
Total general government	\$ 1,201,484	\$ 165,774	\$ 1,367,258	\$ 1,367,258	\$	
Public safety:						
Police:						
Salaries	\$ 533,799	\$ 7,576	\$ 541,375	\$ 541,375	\$ -	
Employee Benefits	289,480	6,465	295,945	295,945	-	
Services and Supplies	472,156	10,138	482,294	481,970	324	
Capital Outlay	120,000	24,259	144,259	144,259		
Total public safety	<u>\$ 1,415,435</u>	\$ 48,438	<u>\$ 1,463,873</u>	\$ 1,463,549	\$ 324	
Public services:						
Streets:						
Salaries	\$ 113,300	\$ 5,368	\$ 118,668	\$ 118,618	\$ 50	
Employee Benefits	66,605	1,726	68,331	68,331	-	
Services and Supplies	107,480	58,599	166,079	166,079	-	
Sanitation	42,239	(2,815)	39,424	37,880	1,544	
Capital Outlay	2,688,600	555,688	3,244,288	3,244,288		
Total public services	\$ 3,018,224	<u>\$ 618,566</u>	\$ 3,636,790	\$3,635,196	<u>\$ 1,594</u>	
Economic Development	\$ 1,016,207	\$ 694,251	\$ 1,710,458	\$ 1,680,756	\$ 29,702	
Planning & Development	362,699	198,617	561,316	561,316	-	
Community Services	123,496	(10,262)	113,234	113,234	-	
Debt Service	\$ 154,350	\$ (127,240)	\$ 27,110	\$ 27,110	\$ -	
Expenditures related to prior year budgets						
Total expenditures	<u>7,291,895</u>	<u>1,588,144</u>	8,880,039	<u>8,848,419</u>	31,620	
Excess of revenues over expenditures	<u>\$ 1,147,806</u>	\$ (979,995)	\$ 167,811	<u>\$ 195,970</u>	\$ 28,159	

# City of Oakwood, Georgia General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances-Budget and Actual (GAAP Budgetary Basis) Year Ended December 31, 2008

	Original		Revised	Total		
	Budget Revisions		Budget Actual		<u>Variance</u>	
OTHER FINANCING SOURCES (USES)						
Bond Proceeds	\$2,700,000	\$ 6,507	\$ 2,706,507	\$ 2,706,507	\$ -	
Transfer from other funds	140,000	(34,003)	105,997	104,976	(1,021)	
Capital Project	-	-	-	-	· -	
Sanitation						
Total	\$2,840,000	\$ (27,496)	\$2,812,504	<u>\$2,811,483</u>	<u>\$ (1,021)</u>	
Transfers to other funds:	\$ -	\$ -	\$ -	\$ -	\$ -	
Total transfers to other funds	<u>\$</u>	<u> </u>	\$ -	\$	\$ -	
Excess of revenues and other sources over						
expenditures and other uses	\$3,987,806	\$(1,007,491)	\$ 2,980,315	\$ 3,007,453	\$ 27,138	
Fund balances, beginning (GAAP budgetary						
basis)	\$4,886,464	\$ -	\$ 4,886,464	\$ 4,886,464	\$ -	
Less prior year fund balances (1)	(4,886,464)		(4,886,464)	_(4,886,464)		
Fund balance, ending (GAAP budgetary basis)	<u>\$3,987,806</u>	<u>\$(1,007,491</u> )	\$ 2,980,315	\$ 3,007,453	\$ 27,138	

<sup>(1)</sup> The General Fund budget included \$ 4,886,464 in fund balance which is a prior year carry forward. It is not a revenue of the current period, but is presented as revenue only for budgetary reporting purposes. Beginning budgetary fund balance has been reduced for prior year fund balance to reflect the budgetary ending fund balance projected.

#### City of Oakwood, Georgia Notes to the Required Supplementary Information For the Year Ended December 31, 2008

#### Note 1 – Budgetary Information

Budgets for the general fund were adopted on a basis that is a consistent with accounting principles generally accepted in the United States as applied to governments.



Certified Public Accountants

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

May 13, 2009

To the Honorable Mayor and City Council City of Oakwood, Georgia

We have audited the financial statements of the governmental activities, the business-type activities and each major fund of the City of Oakwood, Georgia, as of and for the year ended December 31, 2008, and have issued our report thereon dated May 13, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the City of Oakwood, Georgia's financial statements of the governmental activities, and each major fund, are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

MEMBER: American Institute of CPAs MEMBER: Georgia Society of CPAs

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Oakwood, Georgia's internal control over financial reporting as a basis for designing our auditing procedures for the purpose on expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the City of Oakwood, Georgia's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Oakwood, Georgia's internal control over financial reporting. A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency or combination of control deficiencies, that adversely affects the City of Oakwood, Georgia's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City of Oakwood, Georgia's financial statements that is more than inconsequential will not be prevented or detected by the City of Oakwood, Georgia's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City of Oakwood, Georgia's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, management, Federal-Awarding Agencies and pass-through entities and the State Departments of Audits and Community Affairs and is not intended to be and should not be used by anyone other than these specified parties.

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Hawkins & McNair, CPAs



Certified Public Accountants

Jerry W. Hawkins CPA Woodrow E. McNair CPA

224 East Broad Street Post Office Box 525 Winder, Georgia 30680

Phone 770-867-9426
Fax 770-867-1240

#### INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council City of Oakwood, Georgia

We have audited the accompanying Schedule of Special Purpose Local Option Sales Tax for the City of Oakwood, Georgia, for the year ended December 31, 2008. This schedule is the responsibility of the City of Oakwood, Georgia's management. Our responsibility is to express an opinion on the Schedule of Special Purpose Local Option Sales Tax based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Schedule of Special Purpose Local Option Sales Tax is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Schedule of Special Purpose Local Option Sales Tax. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the Schedule of Special Purpose Local Option Sales Tax. We believe that our audit provides a reasonable basis for our opinion.

The accompanying Schedule of Special Purpose Local Option Sales Tax was prepared for the purpose of complying with the Official Code of Georgia Annotated, 48-8-121 on the accrual basis of accounting as described in Note I.B.5 and is not intended to be a complete presentation of the City of Oakwood, Georgia's revenues and expenditures.

In our opinion, the Schedule of Special Purpose Local Option Sales Tax referred to above presents fairly, in all material respects, the original estimated cost, the current estimated cost, and the current and prior year expenditures for each project in City of Oakwood, Georgia's resolution or ordinance calling for the tax for the year ended December 31, 2008, in conformity with accounting principles generally accepted in the United States of America.

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Hawkins & McNair, CPAs

May 13, 2009

MEMBER:

American Institute of CPAs

MEMBER:

Georgia Society of CPAs

#### CITY OF OAKWOOD, GEORGIA SCHEDULE OF PROJECTS CONSTRUCTED WITH SPECIAL PURPOSE LOCAL OPTION SALES TAX PROCEEDS FOR THE FISCAL YEAR ENDED DECEMBER 31, 2008

				<del></del>	EXPENDITURES		
	C	RIGINAL	REVISED	PRIOR	CURRENT		%
	i	BUDGET	BUDGET	YEARS	YEAR	TOTAL	COMPLETED
SPLOST V - ROADS Thurmond Tanner Parkway	\$	878,540	\$ 878,540	\$ 558,378	\$ 122,257	\$680,635	77.5%



Certified Public Accountants

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## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the City Council City of Oakwood, Georgia

#### **Compliance**

We have audited the compliance of the City of Oakwood, Georgia, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2008. The City of Oakwood, Georgia's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of law, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of City of Oakwood, Georgia's management. Our responsibility is to express an opinion on City of Oakwood, Georgia's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audit of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about City of Oakwood, Georgia's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on City of Oakwood, Georgia's compliance with those requirements.

In our opinion, City of Oakwood, Georgia, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2008.

MEMBER: American Institute of CPAs MEMBER: Georgia Society of CPAs

#### Internal Control Over Compliance

The management of City of Oakwood, Georgia, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered City of Oakwood, Georgia's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Oakwood, Georgia's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, management. City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

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Hawkins & McNair, CPAs

Winder, Georgia May 13, 2009

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#### CITY OF OAKWOOD, GEORGIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2008

Federal CFDA Number	Pass-through Entity Identifying Number	Expenditures		
66.418	* 2005-L32WQ	\$ 882,554 \$ 882,554		
		\$ 882,554		
	Number	Federal CFDA Entity Identifying Number Number		

#### CITY OF OAKWOOD, GEORGIA NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2008

#### NOTE A - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal loan activity of the City of Oakwood and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### CITY OF OAKWOOD, GEORGIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2008

#### **SUMMARY OF AUDIT RESULTS**

- 1. The auditor's report expressed an unqualified opinion on the financial Statements of the City of Oakwood, Georgia.
- 2. No significant deficiencies were disclosed during the audit of the financial statements.
- No instances of noncompliance material to the financial statements of The City of Oakwood, Georgia were disclosed during the audit.
- 4. No significant deficiencies disclosed during the audit of internal control over major federal award programs.
- The auditor's report on compliance for the major federal award programs for the City of Oakwood, Georgia expresses an unqualified opinion on all major federal programs.
- 6. Audit findings that are required to be reported in accordance with Section 510 (a) of OMB Circular A-133 are reported in this Schedule.
- 7. The programs tested as major programs included: CFDA #66.148-EPA-Construction of Wastewater Treatment Works.
- 8. The threshold for distinguishing Types A and B programs was \$300,000.
- 9. The City of Oakwood, Georgia was not determined to be a low-risk auditee.

#### FINDINGS - FINANCIAL STATEMENTS AUDIT

SIGNIFICANT DEFICIENCIES

None Reported

### FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

None Reported