



*Bart L. Graham*  
Commissioner

*State of Georgia*  
*Department of Revenue*  
*Local Government Services Division*  
*4245 International Parkway, Suite A*  
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*Telephone (404) 675-1547*  
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*Vicki K. Lambert*  
Director

June 8, 2009

**CITY OF GAINESVILLE**  
**(LOST)**  
**PO BOX 2496**  
**GAINESVILLE GA 30503**

Dear Sirs,

The Department of Revenue (DOR) successfully implemented the Integrated Tax Solution (ITS) for State and Local Sales and Use taxes in May 2009. This new system enables the Department to register retail dealers, process and manage sales tax returns (electronic and paper), issue bills for any deficient payments and make distributions to all jurisdictions through one system.

Beginning with June's distribution, the Department is moving the monthly distribution to the end of the month. This change is being implemented to distribute electronic payments with processed returns in the month they are collected and to make reporting these collections more meaningful. Historically when electronic payments and returns were received the same day we close processing (20<sup>th</sup>), a portion of these payments were distributed in one month with the balance distributed in the next month, which disrupted revenue trend analyses. By moving the distribution until the end of the calendar month, monthly revenues will be less dependent on processing conditions and more dependent on economic conditions.

Therefore, the June sales tax distribution will occur after June 30th and subsequent monthly distributions will be made after the last business day of each calendar month.

The Department has also developed a new monthly report for each jurisdiction that will identify the sources of your distribution. Using this report, you will be able to determine the portions of your revenue that resulted from return collections, assessment collections (bills) and audit collections.

The manner in which you receive your monthly distribution will not change, whether your revenue is deposited into your Local Government Investment Pool account with Treasury or to your local bank through ACH-credit. Each month's distribution data will continue to be available on the Local Government Services Division website at <http://www.etax.dor.ga.gov/ptd/dis/index.aspx>.

If you need any additional information about this new system contact the Local Government Services Division at 404-675-1547.

Thank you,  
Georgia Department of Revenue



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June 19, 2009

The Department has been advised of confusion regarding a previous notification dated June 8, 2009. Please be aware that the manner in which you receive your monthly sales tax distribution will not change.

**Therefore, the June sales tax distribution will be available to your respective local jurisdiction on or before June 30<sup>th</sup>. Subsequent monthly distributions will be available by the last business day of each calendar month.**

You may continue to identify your monthly distribution amount from our DOR Local Government Services Division website at <http://www.etax.dor.ga.gov/ptd/dls/index.aspx>.

Thank you,

Georgia Department of Revenue