



CITY OF
OAKWOOD
FORWARD TOGETHER

CITY OF OAKWOOD
P.O. BOX 99
4035 WALNUT CIRCLE
OAKWOOD, GEORGIA 30566
770-534-2365 • FAX 770-297-3223

SUBJECT: NOTIFICATION OF UPCOMING BUSINESS INSPECTIONS

Dear City of Oakwood Business Owner/Operator:

In accordance with State and Federal mandates, City of Oakwood's Stormwater Management Program has developed and implemented an Illicit Discharge Detection and Elimination (IDDE) Program designed to identify and eliminate non-stormwater discharges to the City's storm sewer systems and receiving streams. A "non-stormwater discharge" includes (but not limited to): litter; used oil; grease; paint; cleaners; degreasers; garbage; sewage; fertilizer; pesticides; and gasoline; etc.

Beginning in September 2008, City staff and representatives will begin the non-residential inspection phase of this program for local businesses. Potential pollution sources identified as a result of the on-site inspection will be brought to the business owner/operator's attention along with requirements for corrective action. Attached to this letter is an example Business Inspection Checklist that will be completed at each inspection. Businesses who choose to not to comply with local ordinances prohibiting illicit discharges may be subject to additional actions including a fine up to \$1,000 per day. Over time, all businesses with the potential for polluted stormwater runoff to City of Oakwood's storm sewer system and area streams will be inspected and provided educational material on how to protect local streams.

You can prepare for the upcoming inspection by cleaning up all litter and spills on your property, properly disposing of all contaminated soils and gravel and moving potential sources of stormwater pollutants under cover. Please contact Joe Hayes at 770-534-2365 or jhayes@cityofoakwood.net if you have any questions regarding this letter or the Business Inspection Program in general. Additional information may be found at www.georgiaepd.org (technical guidance/stormwater).

Thank you for helping protect and preserve our wonderful streams and lake.

Sincerely,

Joe Hayes
Code Enforcement



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SECTION A. FACILITY DESCRIPTION

Business Name: _____ Phone: _____

Address: _____

Description of Business: _____

Owner/Operator: _____ Title _____ Phone: _____

Inspector: _____ Title _____ Phone: _____

Inspection Date: _____ Time: _____ Initial or Follow-up Inspection: _____

SECTION B. SITE SCREENING CHECKLIST

	VIOLATION	YES	NO	DESCRIPTION
1.	SPILLS OR STAINS PRESENT			
2.	GREASE			
3.	SUSPICIOUS DISCHARGE			
4.	OPEN, UNMARKED AND/OR LEAKING CONTAINERS OF HAZARDOUS MATERIAL			
5.	LITTER			
6.	POTENTIAL SEWAGE DISCHARGE			
7.	ILLEGAL DUMPING			
8.	STORMWATER STRUCTURE REQUIRES MAINTENANCE.			
9.	FAILURE TO SHOW ISW PERMIT AND/OR SWPPP (IF ELIGIBLE)			
10.	OTHER			

Notes: _____

Signature of owner/operator indicating receipt of completed inspection form.